

## WEEKLY BOWLS RESULTS PROCESS

Collect the completed results sheet either Saturday afternoon or Sunday (example attached). Put a fresh sheet in the sleeve with the dates for the coming week. Change the Friday entries to:

- Pool A Winners
- Pool A 2<sup>nd</sup>
- Pool B Winners
- Pool B 2<sup>nd</sup>

Check that names are spelt correctly against the membership list.

Send a photo of the results sheet to Eric Holliday so that he can update the website.

Every fortnight send two weeks' results to the Bribie Islander by email (sample email attached). This was done on 12 April so will next need to be done on 26 April (I will be here) and 10 May (I will be in Japan). I also include any championship results (final only) with photos (ask Eric for copies of the photos taken prior to the final).

For the time being I have been keeping the results sheets, but unsure whether that is necessary.